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LEHIGH VALLEY CHAPTER  
ALLENTOWN, PA 18105

Visit our website at  
<http://www.iaaplehighvalley.org>

## 2010 – 2011 Officers

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March 2011

Dear Members,

My how time flies by! We're over half way through our 2010-11 year of Passion & Purpose. I'm so proud of our chapter! Thank you to everyone for your continued support and enthusiasm. What a privilege to watch firsthand as members grow professionally and benefit from the excellent variety of speakers and programming that our chapter offers.

Mark your calendars for these great opportunities coming this Spring.

- Attend our next meeting on Monday, March 28. Juanita Mort, CAP, Vice President IAAP PA Division will present the topic, "How to Manage Your Boss!" Bring a co-worker or friend and join us for a fun and informative evening. Guests are always welcome.
- Consider a leadership role in our chapter. Nominations are open and we are looking to fill the positions of Secretary and Vice President for 2011-12. Contact Nominating Committee Chair, Lynn Nocera if interested. Challenge yourself - the rewards are endless.
- Enjoy a "Short Stack for a Tall Cause". Volunteers are needed for our All-You-Can-Eat Pancake Breakfast fundraiser on April 10 – 8-10am at the Bethlehem Applebee's. If you can help that morning and/or would like to purchase tickets (\$6/person), contact Maryann Muschlitz or Lynn Nocera. Tickets will also be available at the door. Proceeds benefit the IAAP Education Fund.
- Celebrate Administrative Professionals Day<sup>®</sup>, Monday, April 25th at Bravo Italian Restaurant. Rebecca L. Bechtel, Manager Global Human Resources Development and People College, Air Products Corporate University will present "Navigating the Global Workplace". I encourage everyone to bring your boss, a co-worker, friend, or student. Registration forms and more information are available on our chapter website.
- Register to attend the 2011 PA Division Annual Meeting, May 20-22 in Clarion, PA or experience EFAM 2011 in Montreal, Quebec this July 24-27. Both meetings are great opportunities to network, attend workshops, business meetings and see your IAAP leadership in action.

Membership in IAAP is your ticket to develop professionalism, confidence and leadership that makes you a valuable resource in the workplace and beyond.

*Linda*

Linda D. Schmoyer, CPS  
President, Lehigh Valley Chapter

