



International Association of
Administrative Professionals®

2-16-120
LEHIGH VALLEY CHAPTER
ALLENTOWN, PA 18105

Visit our website at
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April 2011



April is here! Come celebrate all office professionals during Administrative Professionals Week® by joining us at Bravo! Restaurant on Monday, April 25. Our APW®/APD® committee has done a great job planning our evening with Rebecca L. Bechtel presenting *Navigating the Global Workplace*. This meeting is also our annual Membership Recruitment meeting. Invite your co-workers, friends and other office professionals you know to join us.

There is still time to send in your reservation for the 2011 Annual PA Division meeting in Clarion (May 20-22). I am very pleased that we have large group of members attending this year. This is a great opportunity to see your PA Division leadership in action, attend interesting workshops and, of course, network, network, network with other members from across the state. Don't let this opportunity slip away – join us!

A reminder to start thinking about what chapter committees you would like to participate in for next year. Our selection forms will be out next month for you to complete. This is a wonderful opportunity for you to share your talents with the chapter or challenge yourself and try something completely new.

Candidates for 2011-12 chapter officer positions have included their resumes in this month's newsletter. Please review before May elections.

Don't forget to use your Dan Schantz Greenhouse coupons for your Easter/Spring flower purchases. Also, thank you to everyone who volunteered for the Pancake fundraiser. We couldn't do it without you. Everyone's participation in the Ways and Means fundraisers has been tremendous this year. Thank you for everyone's support.

Wishing you all a terrific Administrative Professionals Day®!

Linda

Linda D. Schmoyer, CPS
President, Lehigh Valley Chapter

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PURPOSE**
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