



International Association of
Administrative Professionals®

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LEHIGH VALLEY CHAPTER
ALLENTOWN, PA 18105

Visit our website at
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2010 – 2011 Officers

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PASSION &
PURPOSE
LEHIGH VALLEY CHAPTER

Dear IAAP Members,

How time flies! It's hard to believe that our summer hiatus is over and it's time for another IAAP year to begin.

We've been busy behind the scenes this summer. Let me update you on what's been happening with your Lehigh Valley Chapter.

Chapter Meeting - Start off the new year with a "purpose" by joining us at our September 27th meeting. The topic will be *Conflict in the Workplace* presented by Carolyn Lamparella L.P.C. Spread the word about our great programs -friends and guests are always welcome!

Audit – Betty Hofacker, CPS/CAP Audit Committee Chair assisted by myself, Jayne Sullivan and Sally Ande, CPS completed another successful audit review of the chapter's financial books on July 14. All were found to be in order. Thank you Betty.

EFAM - We had a great time at this year's EFAM in Boston celebrating our new IAAP theme, "Passion and Purpose". In addition to the fabulous workshops and interesting speakers, we also had the pleasure of celebrating a milestone with Jean Meckley. Jean was honored for coming full circle and celebrating the 50th anniversary of her first IAAP conference back in 1950 which was also held in Boston. What a wonderful example of IAAP's "passion and purpose" being practiced among our very own membership. Read all about our adventures in the EFAM delegate/alternate report in this month's newsletter.

IAAP Certification Program – Important changes effective November 2011. Please review the attached newsletter document that further explains the changes.

- **Ratings:** Effective November 2011, all active CPS ratings will be changed to **CAP**, and all active CAP ratings will be changed to **CAP-OM**. IAAP is moving from a two rating system to a one rating system, with areas of specialty.
- **Exams:** The CAP exam will become a **one-part exam**, testing similar material to the current three-part exam. The CAP-OM exam will also be a **one-part exam**, testing similar material to the current Part 4 of the CAP exam.
- **Recertification:** Effective immediately, the number of points required for recertification will be **reduced from 90 to 60**. The **Experience** category will be renamed to "**Other Certifications**" and **Education** to "**Continuing Education**." The **Workplace Projects** and **Elective** categories will be eliminated.

Summer Board Meeting - Thank you for everyone's ideas and enthusiasm at our chapter's 2010-11 planning meeting held on August 7. Stay tuned as we put these new ideas and fundraising projects into practice in the coming year.

Member of Excellence – Challenge yourself this year to become a Member of Excellence and show your IAAP "passion" by committing to being active and involved in the association always keeping mind the vision, purpose, and objectives of IAAP. Start today by signing the MOE commitment form in this month's newsletter.

Northeast Council Meeting (Hosted by Lehigh Valley Chapter) - Saturday, October 2, 2010 - Holiday Inn, Fogelsville, PA. Juanita Mort, CAP, Pennsylvania Division Vice President will kick off the day with a fun ice breaker and present a program titled "Leading with Passion and Purpose." Catherine Hoke, CPS/CAP, Pennsylvania Division President will teach us how to develop a strategic plan.

All my best,

Linda

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