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LEHIGH VALLEY CHAPTER
ALLENTOWN, PA 18105

Visit our website at
<http://www.iaapplehighvalley.org>

2009 – 2010 Officers

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**POWER
of
Commitment**
Lehigh Valley Chapter



May 2010

Dear Members,

Another Administrative Professionals Week[®] is behind us. I hope that you had a chance to participate in some of the activities celebrating our profession – the Adecco webinar, community luncheons or our chapter dinner. I would like to say thank you and a job well done to Pat Leibensperger, CPS; Karen D'Angelo; and the APD[®] committee for an outstanding Administrative Professionals Day[®] dinner. I hope that everyone enjoyed the delicious food and our excellent speaker, Diane Albright. With our busy lives, her organizing advice was just what we needed. How's your sock drawer reorganizing coming along?

As the year winds down, several members will be attending the PA Division Meeting in Gettysburg on May14-16. This is a great opportunity to network with friends and members from all of Pennsylvania and learn what their chapters have been up to. This is also our chance to shine as a chapter and show our division what a wonderful and vibrant chapter we are. Another highlight of this meeting will be special guest, Susan Shamali, CPS/CAP, international president. I'm looking forward to hearing her message.

While at the meeting, we will also put in our "formal" bid to host the 2012 PA Division Meeting. Although this is two years away, we need everyone's help and support to make this meeting a success. Let me know if you would like to be on the planning committee. More details to follow in the coming months.

Our May chapter meeting is an important one with election of officers (see newsletter for resumes) for 2010-2011. As a member, this is your opportunity to cast your vote for leadership for the coming year. I hope to see all of you at the meeting. Our speaker, Theresa Podguski, director of public affairs for AAA East Penn, will pack a suitcase while discussing what items to take with you on a trip, what items should be placed in your carry-on bag, and what items should be left at home. Good advice for the upcoming vacation travel season.

Don't forget to complete the committee selection forms located in the newsletter. Even if you currently serve on a committee and want to continue on that committee, please fill out a sign-up sheet. Please submit the completed form to Gayle Gunderman, CPS or myself. We need that information so we can register our officers and committee chairs with international and PA division by June 1.

See you at the May 24th meeting.

All my best,

Linda