



International Association of  
Administrative Professionals®

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PURPOSE**  
LEHIGH VALLEY CHAPTER

December 2010



Dear Members,

Christmas is almost here... "the most wonderful time of the year"! How do we always find the time to do it all? The shopping, holiday parties, baking, decorating and cards- all done to the sounds of holiday carols in the air. I love this time of year as I watch the excitement and anticipation of little children waiting for Christmas day. But, it's also important to remember that it's a time of reflection and a time of giving.

We are all talented in many ways. Why don't you consider giving the gift of self in the coming year? Give of your skills, your abilities and your knowledge by taking on a leadership role in our chapter. Give back by being a mentor to a new member or share your experiences with a fellow member who might need a little encouragement to take that first step out of her comfort zone. Don't underestimate your knowledge or talents and the impact that they can make to someone.

Recharge and enjoy our holiday break. No chapter meeting in December - join us in the new year at our January 24<sup>th</sup> meeting.

Merry Christmas and Happy New Year to you and your family,

*Linda*

Linda D. Schmoyer, CPS  
President, Lehigh Valley Chapter



Lehigh Valley Chapter  
November 22, 2010