



◆ Lehigh Valley Chapter #216120 ◆ Allentown, Pennsylvania ◆

**IAAP – PA Division – 59th Annual Meeting
May 20-22, 2011
Holiday Inn, Clarion, PA**

Thursday, May 19 & Friday, May 20

Ten members of our Lehigh Valley Chapter attended the Pennsylvania Division meeting this year held the weekend of May 20-22 at the Holiday Inn in Clarion. Lynn Nocera and Mary Ann Muschlitz, CPS/CAP drove to Clarion on Thursday to enjoy the Foxburg Wine Cellars tour on Friday. Delegate Gayle Gunderman drove Sandy Dredge, CPS and Division Annual Meeting Parliamentarian; Rosemary Geosits; and Carol Ziegler, CPS/CAP; while Jayne Sullivan drove Alternate Linda Schmoyer, CPS; Jean Meckley, CPS; and Kathy O'Donnell, CPS/CAP.



After our arrival, attendees registered, visited the hospitality suite, the Vendor Fair, and enjoyed a light lunch before our first seminar. Division President Catherine Hoke, CPS/CAP welcomed all members and guests and introduced our first speaker, Brian Blasko, who presented “The Car Key Factor.....Creating Your Comfort Zone with Communication.” Some of us were fortunate to hear Brian a few years ago at International in New Orleans. Once again, he entertained us with a new presentation in which we learned the four

personality styles, recognized which type we were personally, and how we recognize them in others in our professional and personal lives and how we need to communicate with them.

After a short break, we reconvened for a Town Hall Meeting led by Bianca Constance, Northeast District Director. Criteria for the Member of Excellence, Chapter of Excellence, and Division of Excellence for the 2011-2012 was reviewed and discussed. Also, members were advised that the Chapter 2010-2011 Budget and Financial Review must be submitted by December 31, 2011. Much of the Town Hall discussion involved **proposed** amendments that will be voted upon at this year’s EFAM, particularly Amendment 1, Article V, that would require a chapter to have a president and a treasurer and at least 15 members as of January 1, 2012. As proposed, if a chapter fails to meet the minimum standard for six consecutive months, the chapter will be disbanded. In addition to this discussion, members also expressed their experiences with communication, or the lack of it, from International Headquarters.



◆ Lehigh Valley Chapter #216120 ◆ Allentown, Pennsylvania ◆



On Friday evening, we were welcomed by Missy Billotte, Clear-Penn Chapter President, to a country “Hoe Down” and enjoyed a picnic-style buffet and music provided by Diamonds in the Rough.

Saturday, May 21

Credentials sign in went smoothly on Saturday morning, along with the Delegates/Alternates Briefing conducted by Parliamentary Advisor Sandy Dredge, CPS.

At 8:30 am, Division President Catherine Hoke, CPS/CAP called the meeting to order and opened the Business Session. Lyndee Long, CPS/CAP and Annual Meeting Coordinator welcomed everyone and introduced the PA Division Board. The Presentation of Colors was conducted by volunteers from various chapters, followed by our Pledge of Allegiance to the flag and the National Anthem led by Bianca Constance.



Bianca Constance formally welcomed all attendees and introduced Tracy J. Becker, CFEE, Clarion Area Chamber Director and Cortney Ortz, Sales Manager of the Holiday Inn, Clarion.



Marilynne Donnelly and Katherine Astleford, CPS/CAP, EA introduced Keynote Speaker Jennifer Antkowiak, co-anchor of the morning news at KDKA-TV, Pittsburgh. Her presentation was “Taking Care of Yourself While Taking Care of Others.” Jennifer related her very touching story about how she was a caregiver for her husband and five children in addition to caring for her in-laws in their final days and how she eventually recognized the need to care for herself as well. She reminded



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us how important it is to care of ourselves so that we can be healthy, both mentally and physically, to maintain the strength necessary to be a caregiver.

Following a brief recess, Juanita Mort, CAP and PA Division Vice President, reopened the meeting with greetings and correspondence and took roll call of chapters. Registration Committee Chair Peggy Rhone, CPS reported that a total of 77 members and guests were present. Credentials Committee Chair Barbara Long reported the following: 16 chapters were represented. Several corrections to the agenda were noted.

The PA Division Treasurer's Report was presented by Maria Carney, CPS, AIS, PA Division Treasurer. The Audit Committee Report as of May 18, 2011, was presented by Carol Lundgren, CPS/CAP, PA Division President-Elect, with no discrepancies. Catherine Hoke, CPS/CAP noted that the Report of Division Officers was mailed in advance of this meeting. Reports of Division Committees were presented.

Catherine Hoke, CPS/CAP introduced the slate of officers for the 2011-2012 year:

President, Carol Lundgren, CPS/CAP; President-Elect, Juanita Mort, CAP; Vice President, Maria Carney, CPS, AIS; Secretary, Debra Feinberg, CAP; and Treasurer, Leslie Pioro, CPS. After a vote was taken and a report given by the Teller's Committee, it was declared that the above slate will serve for the 2011-2012 year.

The meeting continued with the State of the Division reported by Catherine Hoke, CPS/CAP, PA Division President, and selection of the Presque Isle Chapter to host the 2013 PA Division Meeting on June 24-26, 2013 in Erie, PA. Members also received an invitation to the 2012 PA Division meeting, hosted by the Lehigh Valley Chapter in Allentown, PA, June 22-24, 2012. PA Division Vice President Juanita Mort, CAP extended an invitation to the 2011 Educational Forum and Annual Meeting in Montreal. Delegates approved the budget for newly elected President Carol Lundgren's trip to Montreal for EFAM 2011.



Following a recess, the members gathered for the Recognition Luncheon. After our meal, Catherine Hoke, CPS/CAP called the meeting to order and introduced special guests and 2010-2011 committees. Sheila Lidwell, CPS/CAP, Co-Chair of the Certification Committee announced CPS/CAP recipients and those members who had recertified in the past year. The final order of business for Saturday afternoon was the presentation of Chapter Awards.



◆ Lehigh Valley Chapter #216120 ◆ Allentown, Pennsylvania ◆

The Lehigh Valley Chapter was recognized with the following awards:

For a chapter with 30 members or over-

- Attendance – 21.3% or 10 of 47 Members
- Certification - Honorable Mention – 29.8% of Membership Holds the CPS and/or CAP Rating

All Chapters-

- Best Chapter Program – “How to Bounce Back and Come Out on Top-The Swiss Cheese Theory of Life”
- Website Award



Saturday evening's Presidents' Banquet began with introductions by Mary Syktich, CPS/CAP, followed by the Parade of Presidents, who were introduced by Catherine Hoke, CPS/CAP. Also introduced were special guests of attending members. Bianca Constance, Northeast District Director presided over the installation of 2011-2012 Division Officers. Carol Lundgren, CPS/CAP, newly installed 2011-2012 PA Division President presented her president's message.

After a brief recess, the evening continued with a moment of reflection by Peggy Rhone, CPS, followed by dinner. The entertainment for the evening was provided by Sally Ringland and Phyllis Howard, who played hammered dulcimers and Celtic harp. Our evening ended with the 2011-2012 Division Officers' receiving line.

Sunday, May 22

Our morning began at 8:15 am with credential's sign in, introductions by Marilynne Donnelly and moment of reflection by Katherine Astleford, CPS/CAP/EA. After breakfast, the business session continued with a memorial service led by Juanita Mort, CAP, remembering all members who have joined the Omega Chapter during the past year: Ruth Burns, Allegheny Valley Chapter (March 8, 2011) and Sylvia Read, Clear-Penn Chapter (May 9, 2011).

Peggy Rhone, CPS gave the report of registration with 77 members and guests in attendance. Barbara Long presented the report of credentials with 16 delegates and 14 alternates in attendance. The meeting continued with the International Update presented by Bianca Constance, Northeast District Director, in which she reviewed the Seven Measures of Success and IAAP goals, an IAAP Financial



◆Lehigh Valley Chapter #216120 ◆ Allentown, Pennsylvania ◆

Review, and the focus on IAAP expense reductions and managing our financial future. After the update, she led a discussion on three different vignettes presented by various members. This workshop, entitled, “We’ve Got to Stop Meeting Like This”, portrayed the wrong way to conduct a meeting and then an improved way of conducting one. A humorous exercise, but very educational.

Carol Lundgren, CPS/CAP announced the 2011-2012 Division Committees. Lyndee Long, CPS/CAP gave recognition to the 2011 Division Annual Meeting Committee. Catherine Hoke, CPS/CAP officially passed the President’s gavel to Carol Lundgren, CPS/CAP. The morning ended with raffles and drawings, with several Lehigh Valley members winning some nice gifts. Following announcements by Lyndee Long, CPS/CAP, the meeting was adjourned noon.

After a successful weekend, our group traveled back to the Lehigh Valley.

Respectfully submitted,
Gayle Gunderman, Delegate
Linda Schmoyer, CPS, Alternate